Student Laptop Program

*Peirce has partnered with Best Buy Education to help you purchase a laptop and/or printer to ensure you are prepared for classes.*

*Follow these simple steps to order your new device!*

**Step 1:** Complete the 2018-19 Laptop Promissory Note
- Follow the instructions on the form and submit the document to sfs@peirce.edu
- You will be contacted by a Financial Aid Specialist with your Approval Determination.

**Step 2:** If approved, make note of your budget, and then move to step 3.

**Step 3:** Choose a device that fits in your budget:
- Visit BestBuy.com, use the Best Buy App, or shop in a store with help from one of Best Buy’s “Blue Shirts”
- Check out the [Laptop Buying Guide](https://www.bestbuy.com) online at BestBuy.com for additional help. Select “Products,” “Computers & Tablets” and then “Laptops” to locate the [Laptop Buying Guide](https://www.bestbuy.com).

*Please note* items on clearance have limited quantities and may be out of stock – try to have a back-up model in mind.

**Step 4:** Email both of your dedicated account managers to place your order:

- Katie.Sampedro@bestbuy.com
- Irene.Hernandez2@bestbuy.com

Include the following information:

- Full Name
- Student ID #
- Shipping Address
- **Your preference:** In-store pick-up or home address delivery
- SKU # or Model # of laptop and/or Printer
- Protection Plan choice (1, 2, or 3yr) *ADH protection plan highly recommended*

**Questions? Contact our dedicated account managers**

Katie Sampedro – 612.292.0457 – Katie.Sampedro@bestbuy.com
Irene Hernandez – 612.292.0411 – Irene.Hernandez2@bestbuy.com
Purchase of Laptop Computer Using Financial Aid

PROMISSORY NOTE

Please signify your understanding by initialing each item below:

1) ______ I understand that I am able to purchase a laptop computer and/or a printer through the Peirce College laptop computer purchase program based on my eligibility to receive financial aid to cover the cost of the these items.

2) ______ I understand that if my financial aid eligibility changes in covering the cost of the computer and/or printer I will still be financially responsible for the cost associated with the purchase.

3) ______ I understand that this laptop computer and/or printer cannot be returned and the purchase price cannot be refunded.

4) ______ I understand that this is a legally binding Promissory Note, and that I am responsible for full payment of this debt should it not be covered by financial aid. Should Peirce College be unable to collect the balance owed to them, I understand that my account may be referred to an attorney or collection agency, and I will also be responsible for any interest, fees or other collection costs that may be incurred.

5) ______ I understand that in the event of the laptop computer and/or printer being lost or stolen, all claims will be handled through my personal home or renters insurance and Peirce College will not be responsible for replacing this item.

_________________________________________  __________________________
Student’s Signature                                           Dates

_________________________________________  __________________________
Student Name (Print)                                           Student ID#

_________________________________________  __________________________
Phone Number

Internal Use only

$ __________________________  __________________________
Approved Amount                                           Approved By

Subsidiaries > User Fields > Computer Purchase (Circle one of the following)   10    20    30    Jenzabar Update? □

Please return this document to sfs@peirce.edu
You will be contacted with approval determination.

Revised January 2019